



證道浸信會(美麗徑堂)

LOGOS BAPTIST CHURCH (MILLIKEN)

133 Old Kennedy Road, Markham, Ontario L3R 0L5 Tel: 905.305.6467 Fax: 905.305.6468 www.logosbaptist.org

Logos Baptist Church is preparing to offer After School programs to our neighbouring community children and we are looking for a coordinator to take leadership in this initiative.

Position:

Coordinator – After School Program

One year contract position (15 hour/week)

Key Responsibilities:

- Lead and direct groups of kids/youth (Gr.1-8) and volunteers in a program setting. Includes school year and summer programs.
- After school program planning and execution with the support of volunteers.
- Order and manage program resources.
- Oversee program registration process.
- Provide training and mentorship to volunteers.
- Close liaison with pastoral team to provide pastoral care to students and families as required.
- Reach out to parents and provide support as needed. Encourage students and families to take part in other Logos activities and ministries.
- Take action to deal with incidents and parent concerns.
- Connect with local partners such as schools and other community organizations.
- Participate in staff meetings and complete training sessions.
- Contribute to LBCM website, newsletters, and social media posts.
- Submit monthly reports.

Requirements:

- Strong personal spiritual life and commitment to Jesus Christ
- Active participation in a local church body
- Minimum 2 years experience in a similar leadership role.
- Excellent leadership and organization skills.
- Confidence in relational ministry, and have a heart for serving the community.
- Team player, with strong initiative
- Fluency in English/Cantonese/Mandarin and written Chinese is preferred.

Compensation:

- Commensurate with experience

Interested candidates should send a covering letter, motivation for ministry, and resume to employment@logosbaptist.org

Only selected candidates will be contacted for an interview.